

**MINUTES OF BUSBRIDGE PARISH COUNCIL MEETING HELD REMOTELY ON
THURSDAY 15TH OCTOBER 2020 AT 6:00PM**

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The meeting opened at 6:00pm

Present:

Dr Alison Martin, Chairman
Ms Philippa English, Vice Chairman
Mr John Graves
Ms Hilary Westwood
Mr Clive Bond
Mr Richard Seaborne
Mr Ilarion Gad, Parish Clerk

1. Public Debate

No members of the public attended

2. Apologies for absence

No apologies

3. Minutes of the Council Meeting held on 6 August 2020 were agreed by the council and will be signed by the Chairman and emailed to the clerk.

4. Disclosure of pecuniary and personal interests in any agenda item.

None

5. Ms Maxine Long resignation

Ms Maxine Long has emailed the Chairman her resignation which took effect from 8 September 2020.

The clerk informed Waverley Borough Council.

6. Busbridge Parish Council representation at JBC.

Busbridge holds two seats at JBC. Currently, only Ms Westwood represents Busbridge PC, therefore the council has decided to appoint Mr Bond to join JBC and hold the second seat.

7. Purchasing Finance Software for the Parish Council.

The Council has agreed to purchase the software suggested by the internal auditor.

8. Extra defibrillators in the Parish Council

Councillors discussed the possibility of installing more defibrillators in the Parish. Ms Westwood contacted Leithfield Park residents' groups who

expressed their interest, but requested more information on the associated cost.

The clerk to contact HeartBeat Trust to enquire about the installation and the cost.

9. CIL application and planning a proposal

The Council discussed the idea of supporting Milford Hospital by requesting a development project for the hospital, which the Council can put a proposal for.

The clerk to arrange a meeting with Waverley Borough Council CIL to discuss the options.

10. Updates on Tuesley Farm issues and complaint

There was a meeting held at the farm on 15 October 2020. Dr Martin and Mr Bond updated the Council on the meeting and the pre planning application that was proposed by the farm. The Council is considering the different options of how to proceed with the complaint.

11. Community consultation about Tuesley farm proposals

The Council encouraged Tuesley Farm to seek consultation regarding their pre application from the community.

12. Enforcement of obscure glass requirement at Sorrel Close, NMA/2020/0075

The clerk to follow up with Waverley enforcement for a reply.

13. Planning Application

The Council formally approved the Parish Council's comments on the following planning applications already submitted to WBC.

- a) WA/2020/1081
- b) WA/2020/1202
- c) WA/2020/1233
- d) WA/2020/1301
- e) WA/2020/1388
- f) WA/2020/1408

14. Councillors' reports.

- Dr Martin: Website
We are updating the website with the local Covid-19 test centre dates.
- Ms English: Footpaths / Winkworth Arboretum
Nothing to report on Winkworth Arboretum.
- Ms Westwood: Leithfield Park/ Joint Burial Committee
Reported under point 8.
- Mr Graves: Milford Hospital / Public Transport
Reported under point 9.

15. Finance report

The clerk reported on the Parish Council's cash balances and a recent bank reconciliation had been made available.

The following payments have been officially approved:

- Chq no 470 dated 3/8/2020 CAB Waverley donation £1300.
- Chq no 471 dated 25/8/2020 website 2nd payment £1632.50
- Chq no 472 dated 28/8/2020 Clerk's sal for Aug £374.40
- Chq no 473 dated 22/9/2020 Clock Barn hall hire £48
- Chq no 474 dated 22/9/2020 HMRC £244.40
- Chq no 475 dated 22/9/2020 Community Heartbeat £165
- Chq no 476 dated 30/9/2020 Clerk's sal for Sep £332.80
- Chq no 477 dated 30/9/2020 Clerk's exp for Aug & Sep £80.34

Vouchers and bank statements have been made available for inspection.

16. Date of next meeting.

The council to propose meeting dates for 2021

Meeting closed at 8:00PM