

**MINUTES OF BUSBRIDGE PARISH COUNCIL MEETING HELD REMOTELY ON  
THURSDAY 3<sup>RD</sup> OF DECEMBER 2020 AT 6:00PM**

[www.busbridgeparishcouncil.org.uk](http://www.busbridgeparishcouncil.org.uk)

The meeting opened at 6:00pm

**Present:**

Dr Alison Martin, Chairman  
Ms Philippa English, Vice Chairman  
Mr John Graves  
Ms Hilary Westwood  
Mr Clive Bond  
Mr Richard Seaborne (Waverley Borough Council)  
Mr Ilarion Gad, Parish Clerk

1. **Public Debate**  
No members of the public attended
2. **Apologies for absence**  
No apologies
3. **Minutes of the Council Meeting held on 15 October 2020 were agreed by the council and will be signed by the Chairman and emailed to the Clerk.**
4. **Disclosure of pecuniary and personal interests in any agenda item.**  
None
5. **Mr. Clive Bond co-opted as councillor on 7 October 2020.**
6. The Clerk informed the meeting that a casual vacancy was declared on the Parish Council's webpage for 14 days which ended on 5 October 2020. Following no receipt of request for by-election, Mr Bond was co-opted on the 7<sup>th</sup> of October 2020.
7. **Tuesley Farm Complaint updates**  
It was decided that the complaint may soon be overtaken by events and so was deferred to the next meeting.
8. **Tuesley Farm pre planning application updates**  
Busbridge PC has sent 4 letters of comments on the pre application, however Waverley BC did not share their response to the applicant with Busbridge PC. Busbridge PC will write to Waverley BC requesting a copy of their response.
9. **Updates on CIL meeting with Waverley**

Busbridge Coucillors met with the CIL bidding team at Waverley BC on the 24<sup>th</sup> of November 2020 remotely to discuss potential bidding options for the Parish. We hope to support a bid from The Royal Surrey Hospital on behalf of Milford Hospital and Busbridge PC decided to pursue potential options next year.

**10. Installing extra Defibrillator in the Parish Council.**

The Council reviewed the quotation received from The Community HeartBeat Trust. The Council agreed to fund one defibrillator in the Parish a year starting with one for Leithfield Park next year. Mr Bond will introduce the idea to Leithfield Park residents' group and will enquire about their willingness to rotate the maintenance responsibility between the residents. Dr Martin will help him prepare a briefing paper.

**11. Budget for Councillors' needs during remote meetings.**

The Chairman, Dr Martin asked the Councillors and the Clerk for any needs related to remote meetings which the Parish Council can offer help with. No needs were expressed. and the Councillors and the Clerk offered their gratitude.

**12. Assigning "Cheshire Home" on the councillors' report.**

Cheshire Home is assigned to Ms Westwood, and Leithfield Park to Mr Bond.

**13. Meetings for 2021**

The Council decided to meet remotely every second Thursday of the month during the period between January and June 2021. The next meeting will take place on Thursday 14 January 2021.

**14. Planning Applications**

The council formally approved the parish council's comments on the following planning applications already submitted to WBC.

- a) WA/2020/1451
- b) WA/2020/1155
- c) WA/2020/1516
- d) WA/2020/1504
- e) WA/2020/1540
- f) WA/2020/1551
- g) WA/2020/1558
- h) WA/2020/1577
- i) WA/2020/1057

**15. Councillors' reports.**

- Dr Martin: Website  
We update the website regularly especially with the latest news related to COVID-19.
- Ms English: Footpaths / Winkworth Arboretum  
Nothing to report.
- Ms Westwood and Mr Bond: Joint Burial Committee.

They informed the council of a discussion in JBC about establishing wildflower areas around Eashing Cemetery.

- Mr Graves: Milford Hospital / Public Transport  
The Diagnostic and Treatment Centre at Milford Hospital is going to be called the Milford Integrated Care Hub.

#### **16. Budget planning for next financial year**

The Council discussed the 2021/2022 budget plan prepared by the Clerk. They agreed to add £3000 to the projected costs to account for a new AED. They agreed to request the same precept as last year which is £19200

#### **17. Finance report**

Clerk reported on the Parish Council's cash balances and a recent bank reconciliation had been made available.

The following payments have been approved during the meeting and the Clerk will arrange collecting cheque signatures:

- Chq no 478 dated 30/11/20 clerk's sal for October £280.80
- Chq no 479 dated 30/11/20 clerk's sal for November £280.80
- Chq no 478 dated 30/11/20 clerk's exp for Oct&Nov £52.70

Vouchers and bank statements have been made available for inspection.

#### **18. Date of next meeting.**

The Council agreed to meet on 14 January 2021 at 6:00pm

Meeting closed at 19:10